

# Meeting minutes

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**Subject** Parents Association Meeting

**Date** 20th January 2009

**Ref**

**Attended by** Carola Campbell  
Paul Gornall  
Mary Patterson  
Fiona Tullis  
Lesley Gunning  
Lucy Mackechnie  
Kate Baxter  
Helen Carr  
Elaine Birch  
Fiona Frize

Apologies: None

**Circulation** PA committee, Mrs Paterson

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Topic	Action	Date by
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## Welcome

1) Apologies - None

## 2) Review of previous minutes

- Minutes of last meeting were approved by those present
- It was noted there was no second hamper from the grotto to the church. This was due to the lack of donations into school pre the grotto.

## 3) Santa's Grotto

- Fiona Tullis summarised the financials, detailing the £1,408 profit. See accounts handout for an itemised breakdown. This was down on the previous year (£1,986.84). Discussions as to why concluded:  
Santa bags made a loss, (cost to be reviewed) 96 children. Door entry should be increased for next year... Home baking was down & Julie Gordon had suggested a paper plate idea for next year. Balloons (Helium gas donated by the Holmes) & face painting charges need to be increased for next year. Plant stall costs still need to be submitted  
Less people attended, it was the 3<sup>rd</sup> grotto in as many weeks & the financial climate all had a part to play. Never the less an excellent sum of money.  
Mary thanked everybody for their efforts.

Topic	Action	Date by
<b>Summary of Santa's Grotto feedback</b>		
Dave Topliff had suggested after the grotto to consider Victoria Hall as an alternative venue. This was discussed at the meeting, but it was thought to stay loyal to the church, & ease of construct/destroy of the grotto in relation to the PSA shed, we would keep St Mary's Church Hall as the venue (it was voted & passed). Plus would enough stalls be created to fill the large area @ Victoria Halls.		
It was noted the cleanliness of St Mary's Church Hall was poor. This was a matter to be discussed out with the meeting.	CC	Jan / Feb 09
<ul style="list-style-type: none"> <li>• Publicity more specific of Santa's Grotto, of the A3 High Street posters, although locations good. A date for the event this year to be Saturday 5<sup>th</sup> December, 2009.</li> <li>• Some suggestions were discussed for next year. An approach similar to Braeport (Stalls for small business £20 /stall). It was felt this would then change the grotto into a craft fare; this was not a route the committee felt was desirable.</li> <li>• The sign must go up at the Kier roundabout next year.</li> <li>• It was discussed there was no stall to purchase gifts children had made. The Eco committee are looking to produce bags in 09 that were not ready in time in 08.</li> <li>• The P7 Elves are to be notified prior to the end of summer term for the grotto.</li> </ul>	ALL	Aug/Sept 09
<b>4) Changing PSA Constitution</b>		
<ul style="list-style-type: none"> <li>• It was agreed by the PSA committee at the first meeting of the autumn term August 08, that the changes that were discussed at the meeting are all agreed. A list of these can be found on the St Mary's website. The changes are with immediate effect.</li> </ul>		
<b>5) Playground Painting</b>		
<ul style="list-style-type: none"> <li>• Mr Peter Baxter (Kate's husband) has made contact through work, of a company willing to come to quote for playground markings. The company will contact Mary to make arrangements for a viewing. It is planned there is going to be no cost. The only pre-requisite is a sign erected of the company after the work.</li> </ul>	Info	
<b>6) Cycling Proficiency</b>		
<ul style="list-style-type: none"> <li>• Paul Holmes &amp; David Topliff undertook this last year. P Holmes has to be approached for the P4/5's this year.</li> <li>• Fiona Tullis will talk to Pamela to check out Paul's availability.</li> <li>• Fiona Tullis and Elaine Birch are willing to help this year.</li> <li>• The course is 6/8 weeks long.</li> </ul>	Discuss / approve March 08	All

Topic	Action	Date by
<p><b>7) Sponsored Bike Ride</b></p> <ul style="list-style-type: none"> <li>To be organised for next term</li> <li>07 event raised approx £700.</li> <li>Due to the success of 08 it was felt concerns over availability of bike racks / access to transport etc, people did not have an issue in 08.</li> <li>Sunday 10<sup>th</sup> May @ 11.00hrs to start at Loch Venacher. Arrive just after 10.30hrs to get set up.</li> <li>Organisation of helpers / marshals etc will be discussed at the next meeting.</li> <li>Carola will contact the Tourist office to arrange for the permit for the 9 mile marshal to obtain access along the road.</li> </ul>		
<b>7a) Barbeque</b>		
<ul style="list-style-type: none"> <li>A date to be discussed at the next meeting</li> </ul>	Tuesday 17 <sup>th</sup> March 09	All
<b>8) PA funding requests</b>		
Head teacher spending requests: None to report	Info	
<ul style="list-style-type: none"> <li>(The digital camera purchased last term for the P6/P7 was from the calendar money)</li> </ul>		
<p>These items were discussed in an E mail prior to Christmas 08. The committee approved this electronically.</p>		
<ul style="list-style-type: none"> <li>Celtic Connections in Glasgow by Train for the P1☿</li> <li>Trip to Scottish Parliament - £215.</li> <li>Playground equipment . climbing frame . design and costs to follow.</li> <li>Nursery party - £50.</li> <li>Dalguise trip, approx 13 children @ £50 per head.</li> </ul>		
<b>9) A.O.C.B</b>		
<ul style="list-style-type: none"> <li>The Audited accounts are still not returned from Irene Bradley (April 07 to April 08)</li> <li>The new accounting period (Agreed Aug 08) will be April 08 to June 09. The annual from then on. When returned K Baxter will purchase some wine.</li> <li>There is approx £5600 in the PSA account.</li> <li>Carola explained she was looking to streamline the PSA accounts from 3 to 1 with immediate effect. Agreed.</li> <li>Carola had placed a bid (Dunblane wind farm) . Dominic Angelini. Apparently schools are excluded from funding. Excess money in the Doune wind farm. CC to chase</li> <li>Goal posts &amp; basketball posts to be sourced from catalogues from the P5/ P6☿. Professional at £3k to purchase £1k to install.</li> <li>An additional item not discussed at the meeting. Each year group to be allocated a sum. This will minimise spending requests. Discussed at the next meeting or by E mail.</li> <li>Easy Funding brought up by Lucy. It was agreed for her to look into this.</li> <li>Scottish Parent Teacher Council Magazine distributed to the committee by Carola.</li> <li>Next meeting Tuesday 17<sup>th</sup> March 2009 @ 19.15 hrs at St Mary☿ School.</li> </ul>	Fiona Tullis	CC